



Monthly Instalments for Membership Fees

Request & Authority – 2024 to 2025 Financial Year
to debit account named below to pay Port Macquarie Golf Club.

YOUR DETAILS

MEMBER NO. _____

SURNAME: _____

GIVEN NAMES: _____

Request and authorise **Port Macquarie Golf Club** to arrange, through its own financial institution, a debit to your nominated account any amount **Port Macquarie Golf Club** has deemed payable by you. This debit or charge will be made through the Bulk Electronic Clearing System (BECS) from your account held at the financial institution you have nominated below and will be subject to the terms and conditions of the Direct Debit Request Service Agreement.

ACKNOWLEDGEMENT

I hereby acknowledge and accept the terms and conditions outlined in this direct debit agreement. I am aware that should I choose to terminate this agreement before its scheduled end, I am obligated to pay a fee of \$10 for each remaining month within the financial year of this agreement.

SIGNATURE: _____

DATE: __/__/__

ACCOUNT DETAILS

FINANCIAL INSTITUTION NAME: _____

NAME ON ACCOUNT: _____

VISA MASTERCARD

_____/_____/_____/_____ EXPIRY ____/____ CCV ____

OR

BSB: ____ - ____ (MUST BE 6 DIGITS)

ACCOUNT NUMBER: _____

Direct Debit Request Service Agreement

By signing this Direct Debit Request, you have authorised us to arrange for funds to be debited from your account on a monthly basis. In the event that the debit date falls on a non-banking day, the payment will be deducted on the next business day. It is your responsibility to ensure that there are sufficient funds available in your account to allow a debit payment to be made in accordance with the Direct Debit Request.

If there are insufficient clear funds in your account to meet a debit payment:

- (a) you will incur a \$10 declined payment fee from us,
- (b) you may be charged a fee and/or interest by your financial institution; and
- (c) you must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be in your account so that we can process the debit payment.

You agree and understand that if you wish terminate this agreement before its scheduled end, you are obligated to pay a fee of \$10 for each remaining month within the financial year of this agreement.

You should check your account statement to verify that the amounts debited from your account are correct. If you believe that there has been an error in debiting your account, you should notify us directly on 6582 0409 or reception@portmacquariegolf.com.au.

If we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your query by arranging for your financial institution to adjust your account (including interest and charges) accordingly. We will also notify you in writing of the amount by which your account has been adjusted.

We will keep any information (including your account details) in your Direct Debit Request confidential. We will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.

We will only disclose information that we have about you:

- (a) to the extent specifically required by law; or
- (b) for the purposes of this agreement (including disclosing information in connection with any query or claim).

If you wish to notify us in writing about anything relating to this agreement, you should write to Port Macquarie Golf Club P.O. Box 9477 Lighthouse Beach NSW 2444 or reception@portmacquariegolf.com.au

We may send notices either electronically to your email address or by ordinary post to the address you have given us.

We may vary any details of this agreement or a Direct Debit Request at any time by giving you at least 14 days written notice.

account means the account held at your financial institution from which we are authorised to arrange for funds to be debited.

agreement means this Direct Debit Request Service Agreement between you and us.

banking day means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.

debit payment means a particular transaction where a debit is made.

direct debit request means the Direct Debit Request between us and you.

debit date means the day that payment by you to us is due.

us or **we** means Port Macquarie Golf Club, (the Debit user) you have authorised by requesting a Direct Debit Request

you means the customer who has signed or authorised by other means the Direct Debit Request.

your financial institution means the financial institution nominated by you on the DDR at which the account is maintained.