



**2022/2023**

**Notice of AGM**

**PORT MACQUARIE GOLF CLUB LIMITED**  
**ACN 000 100 854**

**NOTICE OF ANNUAL GENERAL MEETING**

**NOTICE** is hereby given that the Annual General Meeting of the **PORT MACQUARIE GOLF CLUB LIMITED** is to be held on **Wednesday 22 November 2023** commencing at **6:30pm** at the premises of the Club, Ocean Drive, Port Macquarie, New South Wales.

**AGENDA**

- 1. Open**
- 2. Apologies**
- 3. To confirm the Minutes of the 2022 Annual General Meeting of Club Members as a true and accurate record.**
- 4. To receive reports from the Board as required by the constitution section 39.4 as follows:**
  - a) Financial report,
  - b) Director's report and the Directors Declaration for the year ending 30 June 2023
  - c) Auditor's report for the year ending 30 June 2023
- 5. To deal with the following Ordinary Resolutions**
  - (i) To be passed the Ordinary Resolutions must receive votes from not less than half (fifty per cent 50%) of those members who being eligible to do so vote in person on the Ordinary Resolutions at the meeting.

That the Members consider and if thought fit, pass the following Ordinary Resolutions

**First Ordinary Resolution – Directors Benefits**

To approve, pursuant to Sections 10(6) and 10(6A) of the Registered Clubs Act, the following expenditure and benefits for Directors for the period from the date of this resolution to the date of the next Annual General Meeting.

1. The reasonable cost of a meal and beverage for each Director immediately after a Board meeting on the day of that meeting, provided meetings are held during normal meal times and meals are consumed at the club.
2. Reasonable expenditure by the Club for the holding of annual end of term of office and Christmas dinners for the Board of Directors, their guests and special dignitaries who have rendered or may render a service to the Club.
3. Suitable parking spaces for the Directors in the car park.
4. A suitable Club business shirt and or polo for each Director and blazer for each Member of the Executive that may be worn at the club and industry events.

5. The members hereby approve and agree to expenditure by the Club of a sum not exceeding \$10,000 for the professional development and education of the Directors until the next Annual General Meeting and being:
  - a. The reasonable cost of Directors attending the ClubsNSW Annual General Meeting.
  - b. The reasonable cost of Directors attending seminars, lectures, trade displays and other similar events as may be determined by the Board from time to time.
  - c. The reasonable cost of Directors attending other registered clubs for the purpose of viewing and assessing their facilities and methods of operation provided such attendances are approved by the Board as being necessary for the betterment of the Club.
6. The reasonable cost of Directors being members of the Club Directors Institute (CDI).
7. Payment of the Premium for Directors and Officers Insurance Cover

***Note: The members acknowledge that the benefits noted above are not available to members generally but only to those who are Directors of the Club.***

#### **Second Ordinary Resolution – Volunteer and Representative Player Benefits**

To approve, pursuant to Sections 10(6) and 10(6A) of the Registered Clubs Act, the following expenditure and benefits for Volunteers or Representative Players for the period from the date of this resolution to the date of the next AGM.

1. Apparel, golf balls and/or assistance with transport costs to members of teams representing the Club in competitions or events, as determined by the Board.
2. The allocation of a Reserved tee times for President and Captain of the Club, Golf Committee persons rostered on cards or results duty, as determined by the Board
3. An allowance to pay the reasonable cost of meals and beverages for voluntary helpers, as determined by the Board.

***Note: The members acknowledge that the benefits noted above are not available to members generally but only to those who are Directors, Volunteers or Representative Players of the Club.***

#### **6. To declare the results of the election of Directors to vacancies on the Board.**

##### **Positions for election:**

- a) Vice President – 3 years
- b) Director – 3 years (Lindsay Verdon is eligible for re-election)
- c) Director – 3 years (Belinda Richardson is eligible for re-election)

#### **7. To deal with any Business of which due notice has been given.**

#### **8. Recommendations to the incoming Board.**

#### **9. Meeting Close.**

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## **ANNUAL REPORTS & NOTICE FOR THE ANNUAL GENERAL MEETING 2023**

The Annual Reports, NOTICE FOR THE ANNUAL GENERAL MEETING 2023 and the Financial Report for year ended 30 June 2023 are available on the Club's website which is <https://www.portmacquariegolf.com.au> and go to "ABOUT US" and click on Board & Governance.

### **CURRENT CONSTITUTION**

Members the Current Constitution is available on the Club's website which is <https://www.portmacquariegolf.com.au> and go to "ABOUT US" and click on Board & Governance and then "The Club Constitution & By-Laws".

Members wishing to raise any questions relating to the financial report are requested to give written notice to the Chief Executive Officer by 5.00pm Wednesday 15 November 2023 so we may answer your query in full at the Annual General Meeting.

### **ELIGIBILITY TO ATTEND MEETING**

You must be a Financial Member and present your current membership card to gain entry to the Meeting.

**Dated: 25 October 2023**

**By direction of the Board of Directors**

**Ian A Munro**

**Chief Executive Officer**