



2020/2021

Annual Reports & Notice of AGM

PORT MACQUARIE GOLF CLUB LIMITED
ACN 000 100 854

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Annual General Meeting of the **PORT MACQUARIE GOLF CLUB LIMITED** is to be held on **Wednesday 24 November 2021** commencing at **6:30pm** at the premises of the Club, Ocean Drive, Port Macquarie, New South Wales.

AGENDA

- 1. Open**
- 2. Apologies**
- 3. To confirm the Minutes of the 2020 Annual General Meeting of Club Members as a true and accurate record.**
- 4. To receive reports from the Board as required by the constitution section 39.4 as follows:**
 - a) Financial report,
 - b) Director's report and the Directors Declaration for the year ending 30 June 2021
 - c) Auditor's report for the year ending 30 June 2021
- 5. To deal with the following Ordinary Resolutions**
 - (i) To be passed the Ordinary Resolutions must receive votes from not less than half (fifty per cent 50%) of those members who being eligible to do so vote in person on the Ordinary Resolutions at the meeting.

That the Members consider and if thought fit, pass the following Ordinary Resolutions

First Ordinary Resolution – Directors Benefits

To approve, pursuant to Sections 10(6) and 10(6A) of the Registered Clubs Act, the following expenditure and benefits for Directors for the period from the date of this resolution to the date of the next Annual General Meeting.

1. The reasonable cost of a meal and beverage for each Director immediately after a Board meeting on the day of that meeting, provided meetings are held during normal meal times and meals are consumed at the club.
2. Reasonable expenditure by the Club for the holding of annual end of term of office and Christmas dinners for the Board of Directors, their guests and special dignitaries who have rendered or may render a service to the Club.
3. Suitable parking spaces for the Directors in the car park.
4. A suitable Club business shirt and or polo for each Director and blazer for each Member of the Executive that may be worn at the club and industry events.

5. The members hereby approve and agree to expenditure by the Club of a sum not exceeding \$10,000 for the professional development and education of the Directors until the next Annual General Meeting and being:
 - a. The reasonable cost of Directors attending the ClubsNSW Annual General Meeting.
 - b. The reasonable cost of Directors attending seminars, lectures, trade displays and other similar events as may be determined by the Board from time to time.
 - c. The reasonable cost of Directors attending other registered clubs for the purpose of viewing and assessing their facilities and methods of operation provided such attendances are approved by the Board as being necessary for the betterment of the Club.
6. The reasonable cost of Directors being members of the Club Directors Institute (CDI).
7. Payment of the Premium for Directors and Officers Insurance Cover

Note: The members acknowledge that the benefits noted above are not available to members generally but only to those who are Directors of the Club.

Second Ordinary Resolution – Volunteer and Representative Player Benefits

To approve, pursuant to Sections 10(6) and 10(6A) of the Registered Clubs Act, the following expenditure and benefits for Volunteers or Representative Players for the period from the date of this resolution to the date of the next AGM.

1. Apparel, golf balls and/or assistance with transport costs to members of teams representing the Club in competitions or events, as determined by the Board.
2. The allocation of a Reserved tee times for President and Captain of the Club, Golf Committee persons rostered on cards or results duty, as determined by the Board
3. An allowance to pay the reasonable cost of meals and beverages for voluntary helpers, as determined by the Board.

Note: The members acknowledge that the benefits noted above are not available to members generally but only to those who are Directors, Volunteers or Representative Players of the Club.

6. To deal with the following Special Resolutions

PROCEDURAL MATTERS FOR THE FIRST AND SECOND SPECIAL RESOLUTION

1. Life members, Seven Day members, Seven Day Conditional members and Foundation members can vote on the Special Resolutions at the meeting.
2. The Special Resolution will be passed if at least 75% of the votes cast on the Special Resolution by eligible members present at the meeting are cast in favour of the Special Resolution.
3. Under the Registered Clubs Act:
 - (a) members who are employees of the Club are not entitled to vote and

- (b) proxy voting is prohibited.
- 4. Amendments to the Special Resolution (other than minor typographical corrections which do not change the substance or effect of the Special Resolution) will not be permitted from the floor of the meeting.
- 5. The Board of the Club recommends the Special Resolutions to members.

Members will be asked to consider and, if thought fit, pass the following Special Resolution:

FIRST SPECIAL RESOLUTION

[The First Special Resolution is to be read in conjunction with the notes to members set out below.]

That the Constitution of Port Macquarie Golf Club Limited be amended by:

- (a) **inserting** the following new Rule 3.1(ee):

“Code” means the Registered Clubs Accountability Code found in Schedule 2 of the Registered Clubs Regulations (NSW) 2015.”

- (b) **inserting** the following new Rule 12.5:

“12.5 The Chief Executive Officer or the senior employee then on duty may terminate the membership of any Provisional member at any time without notice and without having to provide any reason. If the membership of a Provisional member is terminated in accordance with this Rule, the Club must return any joining fee and annual subscription (if any) paid by the Provisional member when applying for membership of the club.”

- (c) **inserting** the following new Rule 15.4(dd):

“the email address of the applicant.”

- (d) **deleting** Rule 19 and **inserting** the following new heading and Rule 19:

“NOTIFICATION TO CLUB REGARDING CHANGE IN MEMBER’S DETAILS

19.1 Every member must advise the Secretary of any change to their personal details (including their address, email address and telephone number) within seven (7) days of the change to their personal details.”

- (e) **inserting** the new Rule 20.7:

“20.7 Unless a court or tribunal determines otherwise, disciplinary proceedings (including without limitation, the outcome of disciplinary proceedings) shall not be invalidated or voided if the procedure set out in Rule 20.2 is not strictly complied with.”

- (f) **inserting** into Rule 23.1(f) after the words “the Secretary” the words “or the senior employee then on duty”.

- (g) **deleting** Rules 23.4(a) and (b), and **inserting** the following new Rules 23.4(a) and (b):

“(a) remain within 50 metres from any point on the boundary of the Club’s premises; or

(b) re-enter any space which is within 50 metres from any point on the boundary of the Club's premises within six (6) hours of being refused admission or being turned out."

(h) **inserting** the following new Rule 30.8A:

"In addition to Rule 30.8, a resolution may be passed by the Board if the proposed resolution is emailed to all directors and all directors agree to the proposed resolution by sending a reply email to that effect. The resolution shall be passed when the last director sends their email agreeing to the resolution."

(i) **deleting** Rules 31 to 33 inclusive and **inserting** the following new Rules 31 to 33 inclusive:

31. MATERIAL PERSONAL INTERESTS OF DIRECTORS

31.1 *Any director who has a material personal interest in a matter that relates to the affairs of the Club must, as soon as practicable after the relevant facts have come to the director's knowledge:*

- (a) declare the nature of the interest at a meeting of the Board; and*
- (b) comply with Rule 31.2.*

31.2 *Subject to Section 195 of the Act, a director who has a material personal interest in a matter that is being considered at a meeting of the Board, or of the Directors of the Club:*

- (a) must not vote on the matter; and*
- (b) must not be present while the matter is being considered at the meeting.*

32. REGISTERED CLUBS ACCOUNTABILITY CODE

32.1 *The Club must comply with the requirements of the Registered Clubs Accountability Code (as amended from time to time) and the provisions of this Rule 32.*

32.2 *For the purposes of this Rule 32, the terms "close relative", "controlling interest", "manager", "pecuniary interest" and "top executive" have the meanings assigned to them by the Registered Clubs Act and Registered Clubs Regulations.*

CONTRACTS WITH TOP EXECUTIVES

32.3 *The Club must ensure that each top executive has entered into a written employment contract with the Club dealing with:*

- (a) the top executive's terms of employment; and*
- (b) the roles and responsibilities of the top executive;*
- (c) the remuneration (including fees for service) of the top executive;*
- (d) the termination of the top executive's employment.*

32.4 *Contracts of employment with top executives:*

- (a) will not have any effect until they are approved by the Board; and*

- (b) *must be reviewed by an independent and qualified adviser before they can be approved by the Board.*

CONTRACTS WITH DIRECTORS OR TOP EXECUTIVES

- 32.5 *Subject to any restrictions contained in the Registered Clubs Act and Rule 31, the Club must not enter into a commercial arrangement or a contract with a director or top executive or with a company or other body in which a director or top executive has a pecuniary interest, unless the proposed commercial arrangement or contract is first approved by the Board.*
- 32.6 *A “pecuniary interest” in a company for the purposes of Rule 32.5 does not include any interest exempted by the Registered Clubs Act.*

CONTRACTS WITH SECRETARY AND MANAGERS

- 32.7 *Unless otherwise permitted by the Registered Clubs Act, the Club must not enter into a commercial arrangement or contract with:*
- (a) *the Secretary or a manager; or*
 - (b) *any close relative of the Secretary or a manager;*
 - (c) *any company or other body in which the Secretary or a manager or a close relative of the Secretary or a manager has a controlling interest.*

LOANS TO DIRECTORS AND EMPLOYEES

- 32.8 *The Club must not:*
- (a) *lend money to a director of the Club; and*
 - (b) *unless otherwise permitted by the Registered Clubs Act and Regulations, the Club must not lend money to an employee of the Club unless the amount of the proposed loan is ten thousand dollars (\$10,000) or less and the proposed loan has first been approved by the Board.*

RESTRICTIONS ON THE EMPLOYMENT OF CLOSE RELATIVES OF DIRECTORS AND TOP EXECUTIVES

- 32.9 *A person who is a close relative of a director or top executive must not be employed by the Club unless their employment is approved by the Board.*
- 32.10 *If a person who is being considered for employment by the Club is a close relative of a director of the Club, the director must not take part in any decision relating to the person's employment.*

DISCLOSURES BY DIRECTORS AND EMPLOYEES OF THE CLUB

- 32.11 *A director, top executive or employee of the Club must disclose any of the following matters to the Club to the extent that they relate to the director, top executive or employee:*
- (a) *any material personal interest that the director has in a matter relating to the affairs of the Club; and*

- (b) *any personal or financial interest of the director or top executive in a contract relating to the procurement of goods or services or any major capital works of the Club;*
- (c) *any financial interest of the director or top executive in a hotel situated within forty (40) kilometres of the Club's premises;*
- (d) *any gift (which includes money, hospitality and discounts) valued at one thousand dollars (\$1,000) or more, or any remuneration (including any fees for service) of an amount of one thousand dollars (\$1,000) or more, received by the director, top executive or employee from an affiliated body of the Club or from a person or body that has entered into a contract with the Club;*
- (e) *The Club must keep a register in an approved form containing details of the disclosures made to the Club in accordance with this Rule 32.*

TRAINING DISCLOSURES

32.12 *The Club must make available to members:*

- (a) *details of any training which has been completed by directors, the Secretary and managers of the Club in accordance with the Registered Clubs Regulation; and*
- (b) *the reasons for any exemption of any director, the Secretary and any manager of the Club from the training prescribed by the Registered Clubs Regulation.*

32.13 *The Club must indicate, by displaying a notice on the Club's premises and on the Club's website (if any), how the members of the Club can access the information.*

PROVISION OF INFORMATION TO MEMBERS

33 *The Club must:*

- (a) *make the information required by the Registered Clubs Regulations available to the members of the Club within four (4) months after the end of each reporting period to which the information relates: and*
- (b) *indicate, by displaying a notice on the Club's premises and on the Club's website (if any), how the members of the Club can access the information."*

(j) **deleting** Rule 36.4(a) and **inserting** the following new Rule 36.4(a):

"(a) Subject to this Rule 36, the Board must call and arrange to hold a general meeting of the Club on the request of members with at least 5% of the votes that may be cast at the general meeting."

(k) **inserting** the following new sub-heading and Rule 36.40:

"CANCELLATION AND POSTPONMENT OF GENERAL MEETINGS

36.40 *The Board may cancel or postpone any general meeting prior to the date on which it is to be held, except where such cancellation or postponement*

would be contrary to the Act. The Board may give such notice of the cancellation or postponement as it thinks fit but any failure to give notice of the cancellation or postponement does not invalidate the cancellation or postponement or any resolution passed at a postponed meeting. This Rule 36.40 will not operate in relation to a meeting called pursuant to a request or requisition of members.”

- (l) **inserting** the following new sub-heading and Rule 36.41:

“WITHDRAWAL OF RESOLUTIONS

36.41 The Board may withdraw any resolution which has been proposed by the Board and which is to be considered at a general meeting, except where the withdrawal of such a resolution would be contrary to the Act.”

- (m) **inserting** the following new sub-heading and Rule 36.42:

“USE OF TECHNOLOGY FOR GENERAL MEETINGS

36.42 The Club may hold a general meeting at two (2) or more venues using technology that gives the members as a whole a reasonable opportunity to participate at the at the meeting.”

- (n) **replacing** the full stop at the end of Rule 44.1(c) with a semi colon and then adding the word “or” and **inserting** the new Rule 44.1(d):

“by notifying the member in accordance with Rule 44.1A (in the case of notices of general meetings (including Annual General Meetings) only).”

- (o) **inserting** the new Rule 44.1A:

“If the member nominates:

- (i) an electronic means (the nominated notification means) by which the member may be notified that notices of meeting are available; and*
- (ii) an electronic means (the nominated access means) the member may use to access notices of meeting;*

the Club may give the member notice of the meeting by notifying the member (using the nominated notification means);

- (iii) that the notice of meeting is available; and*

- (iv) how the member may use the nominated access means to access the notice of meeting.”*

- (p) **inserting** the following new Rule 44.1B:

“Notwithstanding any of the provisions of this Constitution, the Club may give notice of a meeting in accordance with Rule 44.1A(iii) and (iv), even if a member has not nominated a nominated notification means or nominated access means, if the Club is permitted to do so under the Act.”

- (q) **inserting** the following new Rule 44.4:

“Where a notice of general meeting (including an Annual General Meeting) is sent to a member in accordance with Rule 44.1A or 44.1B, the notice is taken

to be given on the day following that *on which the member is notified that the notice of meeting is available.*”

Notes to Members on the First Special Resolution

1. The First Special Resolution proposes a series of amendments to the Club’s Constitution to bring it into line with the *Corporations Act, Gaming Machines Act, Liquor Act* and the *Registered Clubs Act*.
2. **Paragraph (a)** inserts a definition of the *Registered Clubs Accountability Code*.
3. **Paragraph (b)** clarifies that Provisional membership can be cancelled at any time by the Chief Executive Officer or the senior employee then on duty, at their discretion.
4. **Paragraphs (c) and (d)** amend the existing requirements for membership applications to include the applicant’s email address in order for the Club to contact members electronically. They also clarify that members are required to update the Secretary of any change to their contact details.
5. **Paragraph (e)** clarifies that if the Club’s procedure for disciplinary proceedings is not strictly complied with, the proceedings are not invalidated or voided simply due to any slight non-compliance.
6. **Paragraph (f)** clarifies that if a senior employee on duty suspects that someone is using or has in their possession a prohibited drug or a prohibited plant, they can remove that person from the Club’s premises.
7. **Paragraph (g)** clarifies that any person who has been denied entry or removed from the premises of the Club must not remain in or enter the Club’s vicinity in accordance with the *Liquor Act*.
8. **Paragraph (h)** clarifies that a Board resolution can be passed by way of email. This is permitted by the *Corporations Act*.
9. **Paragraph (i)** amends existing provisions relating to corporate governance and accountability to bring the Constitution into line with the *Corporations Act, the Registered Clubs Act* and the *Registered Clubs Accountability Code*.
10. **Paragraph (j)** updates the Constitution to reflect the *Corporations Act*, as the Board must call and arrange to hold a general meeting of the Club on the request of members with at least 5% of the votes that may be cast at the general meeting.
11. **Paragraphs (k), (l) and (m)** amend existing provisions relating to proposed Resolutions, and the holding and postponing general meetings to bring the Constitution into line with the *Corporations Act*.
12. **Paragraphs (n), (o), (p) and (q)** amend existing provisions relating to notices to members to bring the Constitution into line with the *Corporations Act*. The amendments refer to the Club’s ability to give notice of general meetings to members electronically if a member elects to receive notices this way or if the *Corporations Act* allows the Club to do so.

SECOND SPECIAL RESOLUTION

[The Second Special Resolution is to be read in conjunction with the notes to members set out below.]

That the Constitution of Port Macquarie Golf Club Limited be amended by:

- (a) **deleting** Rule 10.3 and **inserting** the following new Rule 10.3:

“The Full membership of the Club shall be divided into the following categories:

- (a) Full Playing members; and*
- (b) Full Playing Conditional members;*
- (c) Weekday members;*
- (d) Country members;*
- (e) Non-Playing members;*
- (f) Student members;*
- (g) Intermediate members;*
- (h) Junior members;*
- (i) Social members;*
- (j) Life members.”*

- (b) **deleting** Rules 10.7 and 10.8 and **inserting** the following new Rules 10.7 and 10.8:

*“10.7 Deleted.
10.8 Deleted.”*

- (c) **deleting** Rules 10.13 to 10.15 inclusive, and **inserting** the following new Rules 10.13 to 10.15 inclusive:

*“10.13 Deleted.
10.14 Deleted.
10.15 Deleted.”*

- (d) **deleting** references to *“Foundation members”* and *“Foundation member”* in the Constitution wherever appearing.
- (e) **deleting** references to *“6 Day members”* and *“6 Day member”* in the Constitution wherever appearing.
- (f) **deleting** references to *“7 Day Playing members”* and *“7 Day member”* in the Constitution wherever appearing and in their place **inserting** the words *“Full Playing members”* and *“Full Playing member”* as the case may be.
- (g) **deleting** references to *“7 Day Conditional members”* and *“7 Day Conditional member”* in the Constitution wherever appearing and in their place **inserting** the words *“Full Playing Conditional members”* and *“Full Playing Conditional member”* as the case may be.
-

Notes to Members on the Second Special Resolution

1. If the Second Special Resolution is passed, it amends the classes of full membership of the Club by deleting the categories of Foundation membership and Six Day membership.
2. The Club has not had a Foundation member for some time. Accordingly, the Board proposes to update the Constitution to reflect the cessation of Foundation membership.
3. The category of 6 Day membership has been closed for some time. The Club does not currently have any 6 Day members, and accordingly, the Board proposes to update the Constitution to reflect the cessation of 6 Day membership.
4. Additionally, the Special Resolution proposes that the titles for “7 Day members” and “7 Day Conditional members” is to be changed to “Full Playing members” and “Full Playing Conditional members” respectively. For clarity, the rights of both classes of membership remain unchanged.

7. To declare the results of the election of Directors to vacancies on the Board.

Positions for election:

- a) President – 3 years (Bill MacDonald is eligible for re-election)
- b) Director – 3 years (Paul Atkin is eligible for re-election)
- c) Director – 3 years (Glenys Cummings is eligible for re-election)

8. To deal with any Business of which due notice has been given.

9. Recommendations to the incoming Board.

10. Meeting Close.

ANNUAL REPORTS & NOTICE FOR THE ANNUAL GENERAL MEETING 2021

The Annual Reports, NOTICE FOR THE ANNUAL GENERAL MEETING 2021 and the Financial Report for year ended 30 June 2021 are available on the Club’s website which is

<https://www.portmacquariegolf.com.au> and go to “ABOUT US” and click on Board & Governance.

CURRENT CONSTITUTION

Members the Current Constitution is available on the Club’s website which is <https://www.portmacquariegolf.com.au> and go to “ABOUT US” and click on Board & Governance and then “The Club Constitution & By-Laws”.

Members wishing to raise any questions relating to the financial report are requested to give written notice to the Chief Executive Officer by 5.00pm Wednesday 17 November 2021 so we may answer your query in full at the Annual General Meeting.

ELIGIBILITY TO ATTEND MEETING

You must be fully vaccinated and a Financial Member and present your current membership card to gain entry to the Meeting.

Dated: 25 October 2021

By direction of the Board of Directors

Ian A Munro

Chief Executive Officer



PORT MACQUARIE GOLF CLUB LIMITED

ABN 76 000 100 854

ANNUAL REPORTS 2020/2021

OFFICE BEARERS

PATRON: Vacant

PRESIDENT: Bill MacDonald

CAPTAIN: Neil Smith

VICE PRESIDENT: Gordon Bain

DIRECTORS: Paul Atkin, Glenys Cummings, Les Murphy,
John Cullinane, Adri Fouche' and Lindsay Verdon

CEO: Ian A Munro

COMPANY AUDITOR: Matt Edwards - PDD Advisory Group

HONORARY SOLICITOR: Haydn Oriti - Donovan Oates Hannaford

PRESIDENTS REPORT 2020/2021

To All Our Members

The year of 2020/2021 has again been a very eventful year for myself and the board with lots of challenges to overcome but by working together I believe we have achieved a very successful result for you the members.

Yes, you the members have had some challenges yourselves to overcome but we must understand that by looking on the positive side we still have the best facilities for a golf club on the Mid North Coast.

Craig Cooper settled into his new job and we started to see things begin to move forward within the confines of the new Covid normal.

On November 20th Craig had to take "Leave of Absence" due to his very sick wife still up in Queensland, this kept Craig away until January 11th.

As a temporary measure the board appointed a General Manager in Mr. Steve Fraser, he remained in this position until the return of Craig Cooper.

We then continued to trade as normal until the rain started around the 17th March and up until Saturday 20th, we had 334mm and this was followed by a further 95 mm on Sunday 21st.

On Saturday 20th March the Golf Club became an emergency evacuation center and remained so up until Wednesday 24th, during this period we had over 100 people sleeping, eating and showering at the club.

Craig did the night shift from 5:00 pm until 8:30am whilst I filled in the dayshift from 5:30am until 9:30 pm each day.

Again, a big thank you to our management, staff and the volunteers for their efforts during this time, a special thanks to all the volunteers that turned up on Thursday 25th to help clean-up the golf course.

Following this event our Kitchen chefs decided that they would take up a new career and stopped work on Easter Sunday 4th April and so the task began of finding new chefs which resulted in the kitchen being shut down for five weeks.

Craig Cooper then made the decision to return to Queensland and resigned effectively from April 14th

The board then went about the procedure of finding a new Chief Executive Officer and our current C.E.O Mr. Ian Munro commenced with us on Monday April 12th.

On Monday 17th May our new Chef Trent Davies commenced with us and re-opened the Kitchen the following week. As I write this the Kitchen is again a huge success, with Trent working huge hours due to the fact that a second Chef cannot be found, but with limited staff he is doing a great job.

June and July it was business as normal with board making the decision to engage the services of Pigott Stinson Lawyers to look at the Club Constitution and By-laws and bring them up to date and taking into account the Sexual Discrimination Act, these changes will be presented at the Annual General Meeting.

August started great until the Covid-19 pandemic began shutting down large areas of Sydney. We, along with the whole of N.S.W, went into shutdown at 5:00 pm on Saturday 14th August for a period of 7 days, this was then extended until Friday 10th September. At long last we came out of lockdown on Saturday 11th September 2021 but with some restrictions of social distancing and the wearing of masks at all times, but at least the club was back up and trading.

To all our staff both clubhouse and course, please accept my utmost thanks for what has been an extremely frustrating year with floods, fire and Covid-19 lockdowns, you have all continued to give us great service.

To the families of the members that have left us, our prayers and thoughts go out to you.

To all the volunteers that give up their time to help wherever they can whether it be on the board, committees or in groups, the members offer you their thanks for the tireless hours you give to your golf club.

In closing may I say to you, the members, that in over thirty years as a Director I have never had two harder years of service. In saying that, my passion remains the same in wanting to give my time to the members and this great golf club. I look forward to your support for another term as your President.

Yours Thankfully,

Bill MacDonald

President

[Vice President and Chairman of Finance 2020-2021](#)

Whilst completing this report it became evident that as Chairman of Finance, it was important to cover all the financial factors affecting our business as a club. This means some future plans and a brief history of events affecting your club over recent times. We can report to members that the Club has made a profit of \$264,334.00 for the year ending 30th June 2021.

This end of year result included stimulus funding as follows

Cash Flow Boost:	\$50,000
Apprentice subsidies	\$20,000
Job Keeper (Net)	\$225,000
Total	\$295,000

Job Keeper subsidy in total came to \$270,000, however \$45,000 was a top up payment, therefore the net benefit amounted to \$225,000.

These subsidies are the reason for our profit performance, without which a loss of \$30666 would have occurred

We can say that our results from trading have in fact produced losses for the past three years. As follows

2019	\$99364	2020	\$113230	2021	\$30666
------	---------	------	----------	------	---------

It is obvious that stimulus funding has made a considerable difference for 2021, however under current trading conditions we may be pressed to return a profit for the next year given the effects of COVID – 19 and further lockdowns (since eased but with restrictions.)

Meaningful analysis of our results is made difficult given the number of significant issues affecting the overall result.

Trading within the clubhouse has been seriously affected throughout the year because of a number of factors which began with the clubhouse shut down in March 2020 due to Covid-19, followed by fire and floods

The initial shut down came with many unknowns and we attempted to address by retaining staff where we could as we had no way of knowing how long this pandemic may last. Job keeper stimulus certainly assisted. Next after 6 years standing came the resignation of our CEO during the pandemic. That Daniel left us at that time was disappointing as we knew that we would have difficulty in finding a suitable replacement. This turned out to be the case as most CEOs were busy looking after their own clubs at this time.

The succession of CEOs both permanent and temporary we endured during the next number of months became very frustrating as we attempted to resurrect activity within the clubhouse. We had concentrated on our food service, bar and gaming leaving promotional activity on hold until we had a better idea where the covid situation was headed. Major flooding in the area saw us become an evacuation centre in March leading to clubhouse and course closure. Soon after CEO Craig Cooper resigned returning to his native Queensland, then in April 21 our restaurant closed with the resignation of our chefs not reopening until end of May 21.

We have now employed a new CEO in Ian Munro, who has brought a significant amount of experience to Port Macquarie Golf Club and it is pleasing to note that the month of July 2021 has seen a good profitable performance. Unfortunately, the recent shut down across the whole of NSW has again made our lives difficult.

Financial Performance:

Some relative figures this year to last year follow:

	2020	2021	
EBITARD	469597	835997	366400
Less total stimulus payments			295000
EBITARD (improvement)			71400

These amounts represent the cashflow we rely on to run the business and an improvement in this area is welcome and an indication that we certainly have sufficient income from our operations to fund our expenditures.

Income from individual trading areas reveal the following

(000,s)	2020	2021
Bar	976	1086
Gaming	2531	2785
Catering	645	565
Membership	824	821
Cart Hire	205	232
Comp Fees	568	686
Visitor Fees	241	316

The major improvement is in the area of golf competition and visitor fees. Members and visitors are playing lots of golf mainly because there is little other activity they can do, otherwise we have seen nominal income increases in other areas except catering. Expenses have kept pace with any and all income areas.

The Future:

There are a number of issues that we will need to deal with in the future, some of these in the immediate future.

Clubhouse Compliance:

This matter was raised at our Strategic meeting and identified that we need to look at our clubhouse and its general compliance. This is in the pipeline and is to be addressed in the short term. We are not sure of any costs involved here, but parts of our clubhouse are very old and may require some rectification work.

Future Development - Medium Density Housing:

At our strategic planning meeting we identified that we would require a significant input of funds if we are to maintain and develop our clubhouse and golf course into the future. The principal avenue of this funding could come from housing development on the course. There are a couple of areas that could be considered.

1. Land to the east of 2nd Fairway where preliminary plans indicated Medium Density Housing could be accommodated approximately 80 sites.

2. By developing the course (2 holes) to the south as per previous plans, holes 10 and 11 become available for housing. Acquisition of the Pasveer System to build a driving range could become a necessary part of this plan.

Whilst this is all in the early stages of discussion, there are a number of parties who might be interested in a joint venture arrangement, that would see significant upfront funding for the club as well as ongoing diversified annual income for many years to come.

Again, the financial implications are significant, however decisions of this nature are important to the membership and no arrangements would occur without the full support of the members.

Pasveer System: (Former Sewage Treatment Facility)

This section of land is owned by Council and no longer in operation. We understand that they have no further use for this site. We would be interested in acquiring this portion of land, however there are a number of issues, one of which is that we do not want to pay a lot for what is a land locked parcel of land with many problems. It currently represents a maintenance cost to Council.

We had entered into negotiations but these are at a standstill. The Council asked us to provide a report on the condition of this land and its need for remediation. The cost of this report to be taken into consideration in future negotiations. Geo-Teck experts advised that remediation would be required and an estimate cost in the vicinity of \$550,000. Council has no interest in outlaying this amount, so we asked if we could take over the land without cost. We would then remediate over time. Not being keen to enter this agreement the council then informed us that the land in question would need to be rezoned if we were to acquire it.

This puts us in a catch 22 position in that the Council will not proceed with rezoning and sale until the land has been remediated, they will not pay the cost and we would not want to spend this sort of money. To date we have spent \$27k on this project.

For the future of the club this portion of land becomes important as it would allow further course development and eventual manufactured housing on the golf course, which would generate sufficient funds to ensure the future viability of the club and the golf course.

Conclusion:

I have attempted to put before the members the financial implications affecting the club both now, the immediate future and in the longer term. There is a lot of work before us and if we are to move forward the income, we raise through membership subscriptions and club operations is not going to be anywhere near what the club will need for the future. Even if we do nothing the course and the clubhouse compliance issues will require extensive funding. To go forward we need to address the issue of Housing on the course and resolve the position with the pasveer system.

I hope this gives the membership a view of where we are at and what the financial implications are for the club moving forward

Finally, my thanks to Sue Macpherson for her tireless work as Finance Manager. She makes it very easy for the Finance Committee to go about its work in assessing the Club's financial position. Also, thanks to my Finance Committee in Glenys, John and Bill, not forgetting Ian Munro our CEO who brings wide experience to our endeavours

For the future of our club

Gordon Bain

Vice President and Chairman of Finance Committee

CHIEF EXECUTIVE OFFICER 2020/2021

Dear Members

It is with great pleasure that I present to you my first report as your Chief Executive Officer, even though I have been in this role for a short period of time.

I was honoured to have been chosen as the Chief Executive Officer of such a great Club as Port Macquarie Golf Club, a Club that I hold in the highest regard.

I must say there have been a few challenges and, no doubt, a few that may lay ahead.

However, I want to assure all of you that my approach to the role is one of great confidence as I believe I have the experience and enthusiasm to lead the club into the future.

I would like to take this opportunity to thank President Bill and his Board of Directors for appointing me to the role and for their subsequent full support and encouragement. I am extremely appreciative of the confidence shown in me and I certainly look forward to working with the Board over the coming years.

TO YOU THE MEMBERS

Members, I appreciate your warm welcome and the continued loyalty and patronage that you show to your club.

I will strive to provide our members and their guests with friendly, personalised and great customer service.

STAFF

A special thank you to my Finance Manager, Sue. It is a pleasure working with such a professional person and I wish to convey my sincere thanks for her valued assistance and support from my very first day at the Club. To Amber on reception thank you for all your efforts and your help in doing the great job you do, I would also like to express my appreciation to all other staff and my Duty Managers Bev, Rick & Stuart and all Bar staff for the services they continue to provide to you the members. To our Head Chef, Trent Davis, thank you for your dedication towards your duties from the day you started. I can certainly see that once things settle down our restaurant will be one of the finest in Port Macquarie. To Steve and all the course staff thank you for your efforts during the time I have been at the club.

SPONSORSHIP

I would like to take this opportunity to thank all our Sponsors. I ask all members that you take time and remember to support those that support us.

As the Club continues to deal with challenging times, as your CEO I will strive to be strategic and progressive to re-think our business and look at diversifying to deliver long term sustainability for your Club.

Lastly, thank you to all our volunteers for your outstanding work & support during the year, it is greatly appreciated.

To those Members who have lost loved ones throughout the year, we offer our sincere condolences to you and your families.

Stay safe and I would like to wish you all the best for the remaining 2021 and I look forward to seeing you at our great club.

Warmest Regards

Ian A Munro

Chief Executive Officer



CLUB CAPTAIN'S REPORT 2021

" As I re read my report from last year I found that so much of it could have been copied and pasted I think is the term, that the hope that was foreseen last year going forward into 2021 did not eventuate and that if anything this year has been much tougher than the last and certainly far more difficult to adapt to as no one really knows what is around the next corner or next week.

Despite the difficulties that have been thrown our way due to Covid there are many members who have been grateful for the opportunities that have been afforded to them to

still be able to play golf on our course even with some restrictions imposed by Government regulations.

As is always the case in any situation of a difficult environment there are those who only think of their own cause and personal effect and have no consideration of the whole scenario and the effect on others.

It has been said too many times that we do not live in a perfect world and thanks to the Covid pandemic the world we now live in is far less perfect than ever before.

Due to various regulations concerning Club limits, presentations etc we did manage to finalise some events before the first lockdown occurred and again congratulations are extended to the following winners and placegetters and sincere thanks to all members who did participate.

The XXXX Summer series as sponsored by Toohey's and Jason Strong:

Won by Andrew Mapstone, 2nd, Stephan Tessedo, 3rd, John Heagney.

The Dulhunty Knockout Event Sponsored by the Dulhunty Family.

Won by past members Evan Berger and Michelle Le Poidevin over Greg Clark and Marion Horton.

The Port Tyre World Knockout Sponsored by Gordon Bain

Won by Matthew Hayes over Leon Smith.

The Geoff Stains Memorial Day: Sponsored by Dennis Clift, Arthur Smith and Bill MacDonald.

Won by Ray Atkins and Sean Staniforth.

The Jack and Jill American Foursomes: Sponsored by the P M G C.

Won by Evan Berger and Michelle Le Poidevin.

The Uptin Knockout Sponsored by the P M G C:

Won by Michael Swift and Tony Hayward over Glenn Pollard and Michael Cusato.

The Men's golf Presidents V Captains Day was again won by the CAPTAINS teams, (thanks to all you members who played for me!!).

The Annual Matchplay Knockout Sponsored by HEM Property and Naomi Hunter is at the finals stage between:

Div. 1 Richard Went v Troy Cox.

Div. 2 Phil Johnson v John Geisker

Div.3 Steve Manton v Nick McGuire.

Div. 4. Ian Campbell v David Haye.

Sincere best wishes to all the above members for a great finals match.

The HEM Property Club Championships are still to get under way at this time of going to print but again many thanks to Naomi Hunter for her continued support.

A massive big thank you to our Sponsorship committee for their continued efforts in having sponsors support our Club in so many ways and certainly a massive THANK YOU to all the Sponsors themselves for doing so as it does help the Club so much.

It would be remiss of me at the same time to not acknowledge our MI CLUB coordinators for Men's golf, John Tracey and Paul Atkin, whose tasks have been nothing more than thankless through these times in endeavouring to get as many members as possible onto the golf course on any given day or time sheet.

This has not been easy with Covid lockdowns, NO kids sport and nowhere to travel so the golf course has been the only escape.

I will apologise to those who might think that they have been dealt with badly in terms of getting a game but the scenario is that we have tried to equalise the playing field so that ALL members at some point have an equal opportunity for a game of golf, obviously not an easy task where some are better at securing a game more so than others! These are areas beyond our control as we are often reminded, we ALL pay the same amount of money.

The various Golf committees of the Club have continued to work through these times for ALL the members, both Women and Men alike and I do assure you that there have been times where you might wonder and question why you do it, but as the saying goes somebody has to.!

The Golf course has certainly been the recipient of much golf throughout this year and did survive the early part of the year where it copped something like 15 inches of rain over some weeks, so especially to Lindsay Verdon the Course Chairman and to Course Manager Steve Brennan and his staff a big thank you for keeping the course in such a great playing condition week to week.

Finally, might I just say to some of our " Naysayers" and warriors out there that the job and tasks of all your committee members, Board members, Club personnel and staff are not made any easier by ridicule and personal attack and does not succeed or at the end of the day accomplish anything, so please why not in future seek to maybe ask why such a decision was or had to be made even if it mightn't suit your own ideal or agenda.

As Club Captain I certainly acknowledge that we do not live in a perfect world and I not the perfect Captain, BUT we do live in a perfect place and environment and have at our disposal a wonderful Golf Club and Golf Course so please be cognisant of these aspects and continue to support those who go to great lengths to support you.

Stay well, stay Covid free and enjoy your golf.

Sincerely,

NEIL SMITH

CLUB CAPTAIN

WOMENS PRESIDENTS REPORT 2021

It has been a challenging year this year for the Women's Committee due to many restrictions with covid and several lockdowns. Flooding in Port Macquarie and the surrounding areas impacted on the club and its members as the club was declared an evacuation centre. Our restaurant was also closed for several months impacting on our Open Day and several golfing events.

Our committee for 2021 was elected at the December AGM 2020 with 8 members. it now consists of 6 members with one member resigning and the other member not renewing their membership at Port Macquarie Golf Club. Out of the 6 women members on the committee 4 members were from the previous committee. The voting process from the Women's Charter was followed.

There are currently 239 Women members made up of the following categories. In 2021 we have had 16 new Women members.

Members	Numbers
Junior	1
Cadets	6
Foundation	1
Life	1
Seven day social	6
Six day	2
Weekdays	5
Limited	23
Country	0
Student	1
Honorary	2

Our season opened on Wed the 3rd of Feb and will close on Friday the 19th of November 2021 for mid-week members and Saturday the 20th of November for Business Women. Although it's the official close of season the committee still works on results for eclectic, birdies and other results.

Women's Competitions. Very healthy averages for the year to the end of September. We have had team events of 2 or more players with a wonderful average of 91. A very successful Open Day topped the fields this year with 139 entrants. Medal rounds have averaged 84 players whilst Fridays 80. The average field for Saturday Business women has been 11 this year.

Cancelled events due to covid this year. Seaside Classic, Pro Am, Golf NSW 2B Ambrose Classic and Golf NSW medal regional.

Although events were postponed and dates were changed due to covid restrictions and course renovations we still held the following golfing events included in our conditions of play with the addition of 2 new golfing fun events

Sandy Watson Memorial Wacky Card Day. In memory of Sandy who passed away in 2020.

Mausi's IPF Awareness and Fundraising Day. We raised 3350.00 for IPF disease that was donated to the Australian Lung Foundation

Open Day 2021. We had entries from 13 surrounding clubs. We provided lunch for 140 women with members preparing food on the day as the restaurant was closed, we held a fashion parade to support the pro shop and also raised \$900.00 that we turned into restaurant vouchers and donated to the Resilience NSW flood recovery program being rolled out by St Agnes. This allowed the money to be injected back into the club. The vouchers were presented to Hon Leslie Williams MP, Member for Port Macquarie.

PMWG also raised an additional \$191.30 to support North Coast Junior girls in golfing.

Breast cancer day is held this year on the 17th of November we anticipate as in past years to raise money that goes directly to the Breast Cancer Foundation to pay for extra home care nurses.

Port Macquarie Golf Club was represented by two teams in the 2021 WGCNC Southern Area Pennant season. After a delayed start to the season due to flooding the season finally kicked off in April. Port Sapphires finished equal 3rd in group 1 and Port Pearls equal second in group 2 after the final round on June 7th at PMGC. HEM our sponsor were very supportive again and each Pennant player received a new shirt. We thank Naomi Hunter and HEM for their continual support

Communication from the Committee to members is currently through our monthly newsletter and urgent add on in the Port Macquarie app. Information and results are also posted on our Port Macquarie Golf Club Members Golf Group Facebook site. This year I have introduced our new members on Facebook including a photo and a little background information on where they are from. New members also receive a welcome letter that includes information on Committee members, comp days and all relevant information to assist an easy transition to a new club. Money is taken by electronic transfer with the addition of an eftpos portable machine purchased by the women's committee to assist with payments on special days such as Open day.

Finances for this year 2021. The Women's committee used funds totalling \$5594.18 for women's toilet upgrade. An additional \$6000.00 was spent on Presentation night and social days for the PMWGC members. During the year we did not make any requests for funds from PMGC as arranged using our cash balances to fund our day-to-day operations. We

envisage PMWG will have a full calendar of events next year and we are submitting a budget to PMGC board accordingly as most available funds are now drawn down. PMWG also donated \$300 to the volunteers committee to purchase plants to beautify the area downstairs near the card checking entrance.

The popular Women's Swing Fit classes have continued despite the challenges of covid. Evelyn Geh, Liz Fraser, Patsy Choo and Julie Howard have been mentoring a number of swing fitters on Monday. The PMWG assist the swing fit players by playing golf with them so they can obtain a handicap to allow for a smooth transition into becoming a full member and playing in the golf competitions, they also teach them golf etiquette. In the past 3 years our Professional James Single has coached over 100 women through the successful swing fit program with 17 per cent taking up membership. In November we will be running a Pink Jacket Day where Women golf members play a Canadian Foursomes event with the Swing Fit Women, the winner from swing fit will have their name on the Pink Jacket.

I would like to thank the Port Macquarie Women's Committee for their contribution throughout the year and their assistance with this report.

President Maus Grant **Captain** Jackie Rider **Secretary** Margaret Bateman **Treasurer** Charlotte Gillespie **Handicap Manager** Bev Morris **Handicap** Lyn Sentence **Saturdays Representative** Lilian Smith

Maus Grant

PMWG President

MEN'S VETERANS GOLF CLUB PRESIDENTS REPORT

Firstly, as in years past we bade farewell to a number of our members, our deepest sympathies to their families.

Our year was disrupted by the pandemic however we have had better fortune than our Veteran golf compatriots in NSW and other parts of Australia.

Unfortunately, in 2020 our Annual Tournament and interclub competition, the Bill Medley Shield were cancelled as a result of Covid19. Bill Medley is underway again this year, hopefully it will be completed. The good news was, we were again able to host the Hastings Education Fund Charity Golf Day. A huge thank you to committee member Peter Page, the Port Macquarie Golf Club and Club Professional James Single for your hard work and generosity. A great day raising a sensational \$8500 to assist local worthy students transition successfully from Secondary to Tertiary education.

After a successful trip to Nambucca in 2020, thank you Ross Turner and Peter Page, this year's planned trip away in March, when the course closed for green renovation, was

cancelled. Hopefully normal service will be resume next year. A big thanks to Phil Johnson for your efforts in getting us ready to go.

On behalf of the myself and all members, a big thank you to our committee, Paul Atkin Captain, Gary Smith Secretary, Dennis Geisker Treasurer, Phil Johnson Trips and Special Events, Peter Page HEF, Maurie Ferry Bill Medley Shield Coordinator, John Tracey Annual Tournament Director and Publicity. Bob Graham Vice Captain and Committee Men Bob Stewart and Ken Sheather. Every committee member has made a valued contribution for the benefit of our club and members.

A special mention to Paul Atkin for his tireless work as Captain. Having to continually adapt to changed circumstances that effect our golfing program. With Paul's assistance and persistence, we have been able to run competitions in four grades giving the best possible spread of trophies to our membership. This was enhanced during the year by improving trophy values and adopting a deeper "ball" rundown.

Over many years we have had the good fortune of having Maurie Ferry as our Bill Medley Shield Coordinator/Captain. Maurie who is retiring this year, was the most successful BMS coordinator in the history of our club's involvement in this prestigious interclub competition. Through his efforts and innovation, we have been able to rise from a "cellar dweller" to a position of a consistent winner. Well done and thank you Maurie.

Congratulations to our 2020 Club Champion Ron Clark. well done again Ron.

Thank you to our Club Championship sponsor Naomi Hunter - HEM Real Estate and Hastings Fresh Meats for their continued support. .

To Steve and the greens staff who provide us with a great course every Tuesday, your work is always appreciated.

Thank you to James and the pro shop staff for their assistance and support for all of our events.

As a sub club of the Port Macquarie Golf, we are always appreciative of the support we receive from the President, Board and staff. Great support for us in ever changing circumstances.

Good health and great golf.

Neil Beecroft

President Port Macquarie Men's Veterans Golf Club

VETERAN WOMEN GOLFERS PRESIDENTS REPORT

This year 2021 has again been very different from previous years. The Covid virus has yet again caused havoc with our golfing competitions.

The constant need for change of our golfing calendar has certainly kept our very talented Captain, Bev Morris working overtime. Thank you, Bev.

Our initial opening day for 2021 was attended with all participants enjoying complimentary Scones, Jam and Cream.

We were able to complete our Gala Days, rounds 1 & 2, although weeks apart.

Our Charity Day was also a success, we were able to donate \$500 to the Palliative Care Unit of Mid North Coast Local Health.

A fun day was had when we only had use of 3 clubs and our putter, a challenge that brought out a few laughs and maybe some tears.

We are hopeful of completing future programmed events on schedule.

Sadly, this year has seen the passing of our Veteran Women's Life Member, Mrs Joan Blackburne. Joan was lady president of PMVWG for over 10 years. During that time Joan worked tirelessly for the Veteran Women members of this club and our condolences go out to her family. To all members that have suffered bereavement and serious illness we also send our heartfelt wishes.

We have enjoyed welcoming many new members to the women veteran competitions and with all the disruptions throughout the year feel they have settled in to our 9-hole competitions.

This year's committee has seen new faces, mine included and I thank the previous committee for their guidance.

Good health, and hopefully good golf to all.

Anne Coutts

Honorary President